

**SPECIAL FINANCE COMMITTEE MEETING
GARLAND COUNTY COURTHOUSE
COUNTY COURTROOM 200
SEPTEMBER 11, 2017 AT 5:00 PM
AGENDA**

1. Call to Order
2. Consideration of an Ordinance to amend the 2017 Budget Ordinance O-16-95, and to appropriate/transfer \$106,500 from the AHPP Courthouse Improvement Grant to the OMH Sale Fund as a reimbursement from the Arkansas Historic Preservation Program Grant.
3. Consideration of an Ordinance to amend the 2017 Budget Ordinance O-16-95, to appropriate and anticipate revenue for a grant award of \$28,574 received in the Juvenile Grant in Aid Fund.
4. Consideration of an Ordinance to amend the 2017 Budget Ordinance O-16-95, appropriation and anticipated revenue in the Sheriff's Budget and the Juvenile Detention Budget for June and July National School Lunch Reimbursements, Unclaimed Property collected, and insurance proceeds from property damage.
5. Consideration of a line item transfer in the Solid Waste Budget to move \$20,000 from 4005 (Vehicles) to 4004 (Machinery and Equipment) for the purchase of a 185 CFM air compressor and pressure washer:

Transfer out	Transfer in	Amount
3009.0700.4005	3009.0700.4004	\$20,000

6. Consideration of a line item transfer in the LETPA Grant Fund to move \$800 from 2002 (small equipment) to 4004 (Machinery and Equipment).

Transfer out	Transfer in	Amount
3545.0500.2002	3545.0500.4004	\$800

7. Other Business
 - A. Cromwell – Animal Shelter
 - B. The Hot Springs Metro Partnership is requesting the July 2017 distribution of \$6,250 from the General Fund 2017 Grant in Aid Budget.
 - C. Update on the status of the Arkansas Department of Corrections payments in arrears on inmate housing.
 - D. Update on Sales Tax collections in the General Fund and the Solid Waste Fund.
 - E. Adjourn

APPROPRIATION ORDINANCE NO. _____

BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, STATE OF ARKANSAS, AND AN ORDINANCE TO BE ENTITLED:

“AN ORDINANCE TO AMEND THE 2017 GARLAND COUNTY BUDGET ORDINANCE O-16-95, AND TO APPROPRIATE/TRANSFER FUNDS THEREFORE TO THE COUNTY JUDGES BUDGET; AND, FOR OTHER PURPOSES.”

WHEREAS, the County Judge received a reimbursement from the Arkansas Historic Preservation Program for \$106,500 and has requested an appropriation/transfer to reimburse the OMH Sale Fund; and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW, THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, STATE OF ARKANSAS:

SECTION 1. Anticipated Revenues for the Arkansas Historic Preservation Program (AHPP) Grant are \$106,500 and the Quorum Court may appropriate up to 100% of these Anticipated Revenues. That the sum of \$106,500 is hereby appropriated from the AHPP-Courthouse Improvement Grant Fund to the County Judge Budget in the following manner:

<u>Line Item</u>	<u>Description</u>	<u>Amount</u>
3553.0100.9999	Transfer Out	\$106,500

SECTION 2. That the sum mentioned in Section 1 represents an increase of \$106,500 to the 2017 County Judge Budget.

SECTION 3. That the sum mentioned in Section 1 represents an increase of \$106,500 to the 2017 AHPP-Courthouse Improvement Fund Anticipated Revenues.

SECTION 4. That the County Treasurer and County Judge are hereby authorized to execute completion of transfer as follows:

<u>Transfer from</u>	<u>Transfer to</u>	<u>Amount</u>
3553/AHPP-Court House Improvement Grant	1800/OMH Sale Fund	\$106,500

ATTEST: _____
Sarah Smith
Garland County Clerk

APPROVED: _____
Rick Davis
Garland County Judge

SPONSOR: _____
Matt McKee
Justice of the Peace

DATE: _____

APPROPRIATION ORDINANCE NO. _____

BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

“AN ORDINANCE TO AMEND THE 2017 GARLAND COUNTY BUDGET ORDINANCE O-16-95; AND TO APPROPRIATE FUNDS THEREFORE TO THE JUVENILE DETENTION BUDGET; AND, FOR OTHER PURPOSES.”

WHEREAS, the Garland County Sheriff’s office applied for and received a 2018 Juvenile Grant in Aid grant award from the Department of Finance and Administration in the amount of \$28,574; and,

WHEREAS, the Garland County Sheriff requested an appropriation of \$28,574; and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW, THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, ARKANSAS:

SECTION 1. That the Juvenile Detention Budget is hereby established at \$28,574. Anticipated Revenues for the Juvenile Grant in Aid Fund are \$28,574 and the Quorum Court may appropriate up to 100% of these Anticipated Revenues

Line Item	Description	Amount
3543.0422.4004	Machinery and Equipment	\$28,574

SECTION 2. That the sum mentioned in Section 1 represents an increase of \$28,574 to the 2017 Juvenile Detention Budget.

SECTION 3. That the sum mentioned in Section 1 represents an increase of \$28,574 to the 2017 Juvenile Grant in Aid Fund Anticipated Revenues.

ATTEST: _____
Sarah Smith
Garland County Clerk

APPROVED: _____
Rick Davis
Garland County Judge

SPONSOR: _____
Matt McKee
Justice of the Peace

DATE: _____

APPROPRIATION ORDINANCE NO. _____

BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

“AN ORDINANCE TO AMEND THE 2017 GARLAND COUNTY BUDGET ORDINANCE O-16-95; AND TO APPROPRIATE FUNDS THEREFORE TO THE SHERIFF’S DEPARTMENT BUDGET, AND THE JUVENILE DETENTION BUDGET; AND, FOR OTHER PURPOSES.”

WHEREAS, the Sheriff has deposited \$10,138.43 with the County Treasurer for insurance reimbursements on damaged vehicles, two months of National School Lunch reimbursements and unclaimed property collections; and,

WHEREAS, the Sheriff requested an appropriation of \$10,138.43 for reimbursements; and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW, THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, ARKANSAS:

SECTION 1. Anticipated Revenues for this fund are \$10,138.43, and the Quorum Court may appropriate 100% of these Anticipated Revenues, due to being reimbursements.

SECTION 2. That the sum of \$5,797.82 is hereby appropriated from the County General Fund to the 2017 Sheriff’s Department Budget in the following manner:

Line Item	Description	Amount
1000.0400.4005	Vehicles	\$5,797.82

SECTION 3. That the sum of \$4,340.61 is hereby appropriated from the County General Fund to the 2017 Juvenile Detention Budget in the following manner:

Line Item	Description	Amount
1000.0422.2005	Food	\$4,340.61

SECTION 4. That the sum mentioned in Section 1 represents an increase of \$10,138.43 to the 2017 County General Fund Anticipated Revenues.

SECTION 5. That the sum mentioned in Section 2 represents an increase of \$5,797.82 to the 2017 Sheriff Department Budget.

SECTION 6. That the sum mentioned in Section 3 represents an increase of \$4,340.61 to the 2017 Juvenile Detention Budget.

ATTEST: _____
Sarah Smith
Garland County Clerk

APPROVED: _____
Rick Davis
Garland County Judge

SPONSOR: _____
Matt McKee
Justice of the Peace

DATE: _____


/

Memo:

To: Susan Ashmore
CC: Rick Davis, Shannon Siddall, Paul Thompson
From: Billy Sawyer
Date: 8/29/2017
Re: Request for Transfer of Capital money

I am requesting \$20,000.00 to move from Line Item 4005 to 4004 for the purchase of a 185 CFM Air compressor & Pressure washer

MEMO

FROM: BO ROBERTSON 
TO: SUSAN ASHMORE
DATE: 8.22.17
SUBJECT: LINE ITEM TRANSFER FOR LEPTA GRANT

Attached, you will find a completed Line Item Transfer sheet to move \$800 from 3545-0500-2002 – Small Equipment to 3545-0500-4004 – Machinery & Equipment, Which is a protected line item. This transfer needs to happen so that a claim may be written to pay Invoice # 12282 from Cruse in the amount of \$26,459.63.

We are hoping for a quick approval so that we may complete a claim to pay this invoice, as the equipment has been received and has already been put 'in service'.

Thank you for your help in this matter.

Dk



PARTNERSHIP

Hot Springs Metro Partnership

Growing Hot Springs

Invoice

DATE	INVOICE #
9/1/2017	1861

Hot Springs Metro Partnership

P.O. Box 6090

Hot Springs, AR 71902

(501) 624-6807

BILL TO
Garland County Judge Rick Davis 501 Ouachita Avenue Hot Springs, AR 71901

QUANTITY	DESCRIPTION	AMOUNT
1	Garland County Contract w/Hot Springs Metro Partnership-August	6,250.00
		TOTAL \$6,250.00

**Hot Springs Metro Partnership
YTD Profit & Loss Budget vs. Actual
January through July 2017**

	<u>Jul 17</u>	<u>Jan - Jul 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
Income				
County Contract	6,250.00	37,500.00	37,500.00	0.00
City Contract	0.00	50,000.00	50,000.00	0.00
Rent Income (Passport Center	17,881.57	125,170.99	126,243.88	-1,072.89
Misc Income	160.00	932.74	0.00	932.74
Interest Monthly	0.00	5.63	0.00	5.63
Partners	20,500.00	126,185.00	126,185.00	0.00
Partnership Annual Meeting	0.00	5,130.00	0.00	5,130.00
Total Income	<u>44,791.57</u>	<u>344,924.36</u>	<u>339,928.88</u>	<u>4,995.48</u>
Expense				
Admin Reimbursement	25,871.90	201,686.39	201,686.39	0.00
Postage	41.19	116.14	105.00	11.14
Telephone	157.47	1,025.97	1,400.00	-374.03
Supplies	0.00	56.59	56.59	0.00
Copier	15.65	326.55	326.55	0.00
Printing	0.00	1,551.82	1,000.00	551.82
Travel/Marketing	36.49	4,309.19	4,309.19	0.00
Meetings/Professional	2,760.70	14,991.09	14,833.88	157.21
Staff Development	0.00	0.00	0.00	0.00
Dues	807.50	2,896.94	2,846.94	50.00
Subscriptions	0.00	240.00	240.00	0.00
Marketing	4,593.15	9,113.95	6,000.00	3,113.95
Services	463.08	8,168.38	7,248.75	919.63
Insurance/General Liability	185.37	1,295.36	1,295.00	0.36
Business Retention Expansn	0.00	4,471.10	4,041.74	429.36
Initiatives	0.00	5,618.27	5,000.00	618.27
Depreciation	107.41	864.23	914.00	-49.77
Rent Expense (Passport Center)	7,887.68	55,516.44	68,471.91	-12,955.47
Total Expense	<u>42,927.59</u>	<u>312,248.41</u>	<u>319,775.94</u>	<u>-7,527.53</u>
Net Income	<u><u>1,863.98</u></u>	<u><u>32,675.95</u></u>	<u><u>20,152.94</u></u>	<u><u>12,523.01</u></u>

Garland County Sheriff's Office

ADC Inmate Housing Year 2017

Month	Date Rec.	Date mailed out	ADC Invoice Amt	GCSO Invoiced Amt	Date Ck Received	Check #	Check Amt
January	2/7/2017	2/10/2017	\$31,260.00	\$28,500.00	3/6/2017	17W-0451154	\$27,570.00
February	3/17/2017	3/21/2017	\$26,490.00	\$25,650.00	4/18/2017	17W-0651875	\$25,650.00
March	4/7/2017	4/13/2017	\$28,770.00	\$27,840.00	5/1/2017	17W-0741102	\$27,840.00
April	5/10/2017	5/11/2017	\$29,970.00	\$28,110.00	5/30/2017	17W-0817047	\$25,410.00
May	6/8/2017	6/9/2017	\$40,710.00	\$38,850.00	6/27/2017	17W-0876768	\$39,780.00
June	7/24/2017	7/26/2017	\$27,150.00	\$26,340.00	8/1/2017	W 1810049445	\$26,340.00
July	8/11/2017	8/14/2017	\$35,010.00	\$33,180.00			
August							
September							
October							
November							
December							
Total			\$219,360.00	\$208,470.00			\$172,590.00

Total of Current Invoices	\$35,010.00
Total of Past Due Invoices	\$0.00
TOTAL OF ALL INVOICES DUE	\$35,010.00

Garland County	2011	2012	2013	2014	2015	2016	2017					
Sales Tax Collections	Split 80/20%	Split 80/20%	Split 80/20%	Split 80/20%	Split 80/20%	Split 80/20%	Split 80/20%					
County General Fund	ACTUAL COLLECTIONS							PROJECTED MONTHLY				
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	+/-	+/- %	Proj-Actual	+/- %	
Projected	6,453,262.00	6,453,262.00	6,453,262.00	6,453,262.00	6,453,262.00	6,453,262.00	6,517,795.00	Previous Year	+/- %	Proj-Actual	543,149.58	
January	471,624.15	484,479.22	489,843.81	508,001.36	510,245.13	539,730.19	552,036.70	12,306.51	2.23%	8,887.12	1.64%	
February	586,733.77	602,397.81	584,764.05	597,414.05	620,113.27	666,704.59	634,123.91	-32,580.68	-5.14%	90,974.33	16.75%	
March	443,880.23	469,598.52	479,882.52	453,730.54	503,224.86	491,496.91	543,519.36	52,022.45	9.57%	369.78	0.07%	
April	482,074.70	538,701.94	520,389.64	522,129.84	504,368.51	590,106.26	569,487.55	-20,618.71	-3.62%	26,337.97	4.85%	
May	570,539.66	604,938.02	592,300.15	603,084.32	586,629.14	599,690.58	649,450.22	49,759.64	7.66%	106,300.64	19.57%	
June	530,509.65	496,878.03	527,235.70	519,837.36	573,592.11	578,251.04	585,744.38	7,493.34	1.28%	42,594.80	7.84%	
July	524,183.12	528,405.54	541,983.68	580,576.43	575,144.10	594,602.08	604,759.50	10,157.42	1.68%	61,609.92	11.34%	
August	583,811.10	565,623.70	590,368.49	607,556.35	640,723.70	632,766.32	641,840.01	9,073.69	1.41%	98,690.43	18.17%	
September	568,778.44	553,269.66	577,524.92	584,159.51	631,436.91	641,679.47						
October	532,835.24	533,633.38	552,552.98	582,567.47	592,831.84	570,851.42						
November	543,910.94	526,221.80	524,925.81	540,626.04	567,406.49	595,636.57						
December	510,342.04	494,373.27	520,822.29	532,909.89	580,450.74	599,140.33						
Yearly Total (Actual)	6,349,223.04	6,398,520.89	6,502,594.04	6,632,593.16	6,886,166.80	7,100,655.76	4,780,961.63	87,613.66	1.83%	435,764.96		
Yearly Projection	6,453,262.00	6,453,262.00	6,453,262.00	6,453,262.00	6,453,262.00	6,453,262.00	6,517,795.00					
Yearly Collection % Rate	98.39%	99.15%	100.76%	102.78%	106.71%	110.03%	73.35%					
Solid Waste Fund	ACTUAL COLLECTIONS							PROJECTED MONTHLY				
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	+/-	+/- %	Proj-Actual	+/- %	
Projected	1,613,315.00	1,613,315.00	1,613,315.00	1,613,315.00	1,613,315.00	1,613,315.00	1,613,315.00	Previous Year	+/- %	Proj-Actual	134,442.92	
January	117,906.04	121,119.81	122,460.95	127,000.34	127,561.28	134,932.55	138,009.17	3,076.62	2.23%	3,566.25	2.65%	
February	146,683.44	150,599.45	146,191.01	149,353.51	155,028.32	166,676.15	158,530.98	-8,145.17	-5.14%	24,088.06	17.92%	
March	110,970.06	117,399.63	119,970.63	113,432.64	125,806.22	122,874.23	135,879.84	13,005.61	9.57%	1,436.92	1.07%	
April	120,518.67	134,675.49	130,097.41	130,532.46	126,092.13	147,526.56	142,371.89	-5,154.67	-3.62%	7,928.97	5.90%	
May	142,634.92	151,234.50	148,075.04	150,771.08	146,657.28	149,922.64	162,362.55	12,439.91	7.66%	27,919.63	20.77%	
June	132,627.41	124,219.51	131,808.92	129,959.34	143,398.03	144,562.76	146,436.09	1,873.33	1.28%	11,993.17	8.92%	
July	131,045.78	132,101.38	135,495.92	145,144.11	143,786.03	148,650.52	151,189.87	2,539.35	1.68%	16,746.95	12.46%	
August	145,952.78	141,405.92	147,592.12	151,889.09	160,180.92	158,191.58	160,460.00	2,268.42	1.41%	26,017.08	19.35%	
September	142,194.61	138,317.42	144,381.23	146,039.88	157,859.23	160,419.87						
October	133,208.81	133,408.34	138,138.25	145,641.87	148,207.96	142,712.85						
November	135,977.73	131,555.45	131,231.45	135,156.51	141,851.62	148,909.14						
December	127,585.51	123,593.32	130,205.57	133,227.47	145,112.69	139,785.08						
Yearly Total (Actual)	1,587,305.76	1,599,630.22	1,625,648.50	1,658,148.30	1,721,541.71	1,765,163.93	1,195,240.39	21,903.40	1.83%	119,697.06		
Yearly Projection	1,613,315.00	1,613,315.00	1,613,315.00	1,613,315.00	1,613,315.00	1,613,315.00	1,613,315.00					
Yearly Collection % Rate	98.39%	99.15%	100.76%	102.78%	106.71%	109.41%	74.09%					
CG & SW Combined	ACTUAL COLLECTIONS							PROJECTED MONTHLY				
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	+/-	+/- %	Proj-Actual	+/- %	
Projected	8,066,577.00	8,066,577.00	8,066,577.00	8,066,577.00	8,066,577.00	8,066,577.00	8,131,110.00	Previous Year	+/- %	Proj-Actual	672,214.75	
January	589,530.19	605,599.03	612,304.76	635,001.70	637,806.41	674,662.74	690,045.87	15,383.13	2.23%	17,831.12	2.65%	
February	733,417.21	752,997.26	730,955.06	746,767.56	775,141.59	833,380.74	792,654.89	-40,725.85	-5.14%	120,440.14	17.92%	
March	554,850.29	586,998.15	599,853.15	567,163.18	629,031.08	614,371.14	679,399.20	65,028.06	9.57%	7,184.45	1.07%	
April	602,593.37	673,377.43	650,487.05	652,662.30	630,460.64	737,632.82	711,859.44	-25,773.38	-3.62%	39,644.69	5.90%	
May	713,174.58	756,172.52	740,375.19	753,855.40	733,286.42	749,613.22	811,812.77	62,199.55	7.66%	139,598.02	20.77%	
June	663,137.06	621,097.54	659,044.62	649,796.70	716,990.14	722,813.80	732,180.47	9,366.67	1.28%	59,965.72	8.92%	
July	655,228.90	660,506.92	677,479.60	725,720.54	718,930.13	743,252.60	755,949.37	12,696.77	1.68%	83,734.62	12.46%	
August	729,763.88	707,029.62	737,960.61	759,445.44	800,904.62	790,957.90	802,300.01	11,342.11	1.41%	130,085.26	19.35%	
September	710,973.05	691,587.08	721,906.15	730,199.39	789,296.14	802,099.34						
October	666,044.05	667,041.72	690,691.23	728,209.34	741,039.80	713,564.27						
November	679,888.67	657,777.25	656,157.26	675,782.55	709,258.11	744,545.71						
December	637,927.55	617,966.59	651,027.86	666,137.36	725,563.43	738,925.41						
Yearly Total (Actual)	7,936,528.80	7,998,151.11	8,128,242.54	8,290,741.46	8,607,708.51	8,865,819.69	5,976,202.02	109,517.06	1.83%	598,484.02		
Yearly Projection	8,066,577.00	8,066,577.00	8,066,577.00	8,066,577.00	8,066,577.00	8,066,577.00	8,131,110.00					
Yearly Collection % Rate	98.39%	99.15%	100.76%	102.78%	106.71%	109.91%	73.50%					

Note: We increased the General Fund Projected Revenue in 2017 and did not increase the Solid Waste Projection. This is why the percentage of change are different.