

HUMAN RESOURCES COMMITTEE
GARLAND COUNTY COURTHOUSE
COUNTY COURTROOM 200
JUNE 26, 2023 5:00 PM
AGENDA

Members: Chairman Thomas Anderson, Vice-Chairman Jeremy Brown, Ray Owen, Esther Dixon, Larry Raney, Brian Peters, Linda Bright

1. Call to order and Invocation.
2. Consideration of approval to create one full-time Laborer for Garland County Environmental Services.
3. Consideration of approval to delete two part-time positions and create two full-time positions for the Garland County Library. Executive Director Webb's request letter is attached for review.
4. Consideration of approval for a salary increase for the position of Chief Probation Officer. Judge Dyer's request letter is attached for review.
5. Other Business.
6. Adjourn.



GARLAND COUNTY LIBRARY
YOUR CONNECTION POINT

DATE: 04 May 2023

TO: HR and Finance Committees, Garland County

FROM: Adam Webb, Executive Director, Garland County Library

RE: Human Resources Committee Request

To the esteemed members of the Garland County Quorum Court HR & Finance Committees,

The Garland County Library is requesting the conversion of two part-time positions to two full-time positions. While the Garland County Library Board of Trustees "shall have the power and duty to employ or remove all employees of the Garland County Library and to fix, regulate and pay all salaries," it does not have the authorization to create new positions. Due to the tight job market, it is nearly impossible to staff the library with the necessary number of part-time employees as we have historically done. As was the case during the 2022 budget hearings, we have seen a historically low number of applicants for vacant part-time positions and, at last count, we have around 20 vacancies.

I am requesting to convert position #3222 to Public Services Coordinator with a max salary \$40,664 and position #3223 to Youth Services Librarian - Teen with a max salary of \$51,293. Those two salaries are at the top of the wage and class scale that the Garland County Library Board of Trustees adopted in 2022. We do not anticipate spending that much, but that will give us the flexibility to negotiate with experienced candidates should the ideal applicants apply for either job.

Should you have any questions of need further clarification, please feel free to contact me at (501) 547-8226 or awebb@gclibrary.com

Yours in service,

Adam Webb
Executive Director

ADAM WEBB
DIRECTOR

501.823.4181 | 501.822.4483 | www.GCLibrary.com
1427 MALVERN AVENUE. | HOT SPRINGS, AR 71901



CIRCUIT COURT - JUVENILE DIVISION 2
18th Judicial District – East

Cecilia Dyer, Circuit Judge

June 7, 2023

Trial Court Administrator
Sarah Beaty, CCM, Ext. 2817

Court Reporter
Renée Hébert Daugherty,
CCR, Ext. 2814

Supervisor/
Chief of Staff
Mike Hawthorne, Ext. 2821

Chief Probation Officer
Kelly Dedrick, Ext. 2823

Office Administrator
Rolanda Garrett, Ext. 2825

Fins Intake Officer
Annetta Sepe, Ext. 2816

Probation/Drug Court
Coordinator
Lavon Chatman, Ext. 2815

Assistant Delinquent Intake/
Probation Officer
Daniela Rodríguez, Ext. 2831

Intensive Tracking/
Probation Officer
Mike Smith, Ext. 2835

Assistant Fins Intake/
Probation Officer
Jordann Leonard, Ext. 2828

Probation/Crisis Intervention
John Diles, Ext. 2811

Probation Officer
Emily Dell'angelo, Ext. 2819

Probation Officer
Cendie Swift-Thompson, Ext. 2827

Probation Officer
Zach Rieves, Ext. 2829

Deputy Clerk
Greta Bates, Ext. 2834

Deputy Clerk
Luke Johnson, Ext. 2824

Restitution
Community Service Coordinator
Marsha Keeney, Ext. 2820

Reception Desk
Carol Dixon, Ext. 2810

Bailiff Ext. 2826
Dennis Golden
Stephen Degrasse

Crisis Intervention Officers
Contact By Cell 282-1513
Rodee Bailey
Derek Matula

Dear Members of the Human Resource Committee:

The Chief Juvenile Probation Officer, position #1000.0402.1903, was recently filled by promoting one of my juvenile probation officers. The Chief Juvenile Probation Officer position has been approved and JESAP rated at \$22.63 per hour and has been approved and appropriated in the 2023 budget. Due to the county's policy that a county employee cannot have an increase in salary that exceeds seven (7)% without approval, the new Chief Juvenile Probation Officer is not currently receiving the \$22.63 rate budgeted for this position.

I am requesting that the HR Committee approve a salary increase of the Chief Juvenile Probation Officer from \$20.13 (salary this officer is currently receiving due to the seven (7)% salary increase limit) to \$22.63 (the amount currently budgeted for this position). I am requesting this as the Chief Probation Officer has been a Garland County juvenile probation officer for four (4) years, is highly experienced and trained, is bi-lingual (Spanish), and holds a Bachelor's Degree in Criminal Justice. This officer is a tremendous asset to our juvenile court system and it is in the best interest of the county to retain such a valuable employee.

Thank you in advance for your consideration. Please contact my office should you have questions or need further information.

Sincerely,

Cecilia Dyer
Circuit Judge, Division 2