

HUMAN RESOURCES COMMITTEE
JANUARY 25, 2021
MINUTES

Members Present: Chairman Anderson, Vice Chairman Reagan, Justices Owen, Horner, Dixon, Raney and Faulkner

Members Absent: None

Others Present: County Judge Darryl Mahoney, Justices McKee and Horner, County Attorney John Howard, Administrative Assistant Doris Cischke, Elected Officials and Department Heads

Chairman Anderson called the meeting to Order and introduced the first item on the Agenda which was consideration of a resolution establishing a wage cap for part time and temporary extra help employees and setting related procedures. The Resolution stated that part time employees and temporary extra help employees shall be paid the then-prevailing minimum wage and any elected official seeking to pay a part time employee or temporary extra help employee at a rate greater than the then-prevailing minimum wage shall be required to submit a written request and justification for exceeding the cap. The Human Resources Committee shall review each request on a case-by-case basis and shall have the authority to authorize a greater rate when circumstances warrant. Rates greater than the cap will require justification such as, but not limited to, emergency need, experience, demand, specialized skill or training, unusual position, etc.

A motion was made by Justice Raney, seconded by Justice Dixon to approve consideration of the wage cap resolution and to forward it on to the full Quorum Court. The motion carried without opposition.

Chairman Anderson introduced the second item on the Agenda which was a request to create a full time Election Coordinator for the Garland County Election Commission. Judge Mahoney stated the requested position if created would be a hired position under the direction of the County Judge and not a position appointed by the political parties. Gene Haley stated that there would still be appointed Election Commissioners with their assigned specific duties such as meeting 6-8 times per year and certifying elections but the Election Commission staff handles all of the day to day operations.

Chairman Raney suggested changes and/or explanations to be made within the Election Coordinator job description which were as follows:

1. Strike 3 (h) from the description.
2. Item 4 (Program Your Own County)-Justice Raney requested the definition. Gene Haley explained this related to programming voting machines and that currently this is done in house and provides a substantial savings to the county.
3. Item 4 (f) change to read Conduct Logic and Accuracy testing for all equipment to be used in an election, and ensure that expected results are achieved.

After other discussion among committee members a motion was made by Justice Raney and seconded by Justice Owen to create the position of Election Coordinator and to forward to the Finance Committee for consideration. The motion carried without opposition.

A motion was made by Justice Raney, seconded by Justice Faulkner to adjourn the meeting at 5:30 pm.

Respectfully submitted,

Valerie Dodge