

Human Resources Committee

Special Meeting

Minutes

April 1, 2019

Members Present: Justices Anderson, Faulkner, Horner, McGrew, Reagan, and Raney

Members Absent: Justice Owen

Others Present: Various Elected Officials and Department Heads

Chairman Anderson called the meeting to Order and noted this was a carryover meeting from the previously scheduled meeting of March 25, 2019. Due to a lack of Quorum on that date the meeting had to be rescheduled.

Chairman Anderson introduced the first item of business which was a request from Prosecuting Attorney Michelle Lawrence to make a title change and re-rate the position of Division IV Case Coordinator. The revised job description and title of the position would be Case Coordinator/Trial Court Assistant Divisions I and IV. Chairman Anderson stated the Mrs. Lawrence had previously explained the additional duties and responsibilities that were being placed on this position and the need for the request. A motion was then made by Justice Raney, seconded by Justice Horner to approve the request for re-rate and title change. The motion carried without opposition.


Chairman Anderson introduced the second item of business on the Agenda which was selection of Employee of the Month for the months of January, February and March 2019. The six employees that had been nominated for the award were JD Fladung, Maintenance Director; Valerie Dodge, Human Resources Director; John Muldoon, Probation Officer/Asst. Delinquent Intake; Jennifer Darter, Juvenile Probation Officer; Lanie Martin, Finance Director; and Mike Hawthorne, Chief Juvenile Probation Officer.

Chairman Anderson stated that a suggestion had been made that any Elected Official to include Justices of the Peace were eligible to make nominations for employees. Tax Collector Rebecca Talbert stated she felt if someone was going to make a nomination other than that employee's Elected Official or Department head the nominator should first discuss the nomination with them.

Members of the Committee then cast their votes and Comptroller Susan Ashmore tallied the results. The selections for Employee of the Month were JD Fladung, January 2019; Valerie Dodge, February 2019; and Lanie Martin, March 2019.

With no further business the meeting adjourned.

Respectfully Submitted,



Valerie Dodge
Human Resources Director