

Garland County, Arkansas
Finance Committee
Minutes
May 3, 2021

Members Present: Vice-Chairman Braziel, Justices Horner, Anderson, Owen, Hunter, and Raney
Members Absent: Chairman McKee
Also Present: Citizens, Elected Officials, Staff, and Media

Vice-Chairman Braziel called the meeting to order, and Anderson gave the invocation.

Vice-Chairman Braziel introduced a resolution authorizing the Prosecuting Attorney to apply for a Victims of Crime Act (VOCA) grant totaling \$184,374.71. This grant requires a 20% match of \$36,869.87, and it is reimbursable. A motion for a do pass was made by Justice Anderson, seconded by Justice Raney. Vice-Chairman Braziel asked for questions or discussion, and with none, the motion passed without opposition.

Vice-Chairman Braziel introduced an ordinance to establish a special revenue fund for the American Rescue Plan Fund and declare an emergency. A motion for a do pass was made by Justice Raney, seconded by Justice Anderson. Vice-Chairman Braziel asked for questions or discussion, and Judge Mahoney explained that the county is still waiting on guidance. Treasurer Stockdale indicated that half of these funds should be deposited with the county by May 18. With nothing further, the motion passed without opposition.

Vice-Chairman Braziel introduced an ordinance to amend the 2021 Budget Ordinance O-20-35; to anticipate revenues, appropriate, and transfer funds in various budgets:

- a. The Circuit Clerk requests an appropriation transfer of \$554.41 from the Deputy Circuit Clerk/Criminal Division Assistant Division I to the Deputy- Bookkeeper.
- b. The Sheriff requests an appropriation in the Sheriff's Budget for a salary increase and benefits of \$3,643.00 in the position of Office Administrator.
- c. The County Judge requests an appropriation and title change in the position of Secretary/Receptionist to Secretary/Accounts Payable Clerk. The appropriation requested is for a salary increase and benefits of \$2,663.00.
- d. The County Judge requests an appropriation and title change in the position of Payroll Administrator to Human Resources Manager. The appropriation requested is for a salary increase and benefits of \$3,413.00.
- e. The County Judge requests an appropriation and title change in the position of Administrative Assistant to the County Attorney to Paralegal /Administrative Assistant to the County Attorney. The appropriation requested is for a salary increase and benefits of \$5,636.00.

A motion for a do pass was made by Justice Anderson, seconded by Justice Horner. Vice-Chairman Braziel asked for questions or discussion, and Comptroller Ashmore indicated that these were the increases approved by the Human Resources Committee. With nothing further, the motion passed without opposition.

Vice-Chairman Braziel introduced an ordinance to amend the 2021 Budget Ordinance O-20-35; to anticipate revenues, appropriate, and transfer funds in various budgets:

- a. The County Judge requests an appropriation transfer of \$16,000.00 in the Road Fund, overtime line item, with \$6,000.00 taken from the janitorial supplies line item and \$10,000.00 from the building materials and supplies line item. These funds are to be used to pay for additional overtime necessary during the February snowstorm.
- b. The Sheriff requests an appropriation of \$4,452.78 in the General Fund, Sheriff's Budget for pay period changes in the Sheriff's time clock software.
- c. The Sheriff was awarded a Selective Traffic Enforcement Program (STEP) Grant for \$49,561.23 with \$33,861.23 being reimbursable and a county match of \$15,700.00 being required from the General Fund as indicated in Resolution R-20-27. This fund was established initially by Ordinance O-16-66 and will need to be funded by the Ouachita Memorial Hospital (OMH) Sale Fund.
- d. The Circuit Court Division II Juvenile Judge was awarded a Juvenile Officer Grant for \$10,492.29 from the Administrative Offices of the Court (AOC) and would like it appropriated in the Juvenile Officer Grant-AOC Fund, Circuit Court Division II Budget as indicated in Resolution R-21-4. This fund was initially established by Ordinance O-20-24.

A motion for a do pass was made by Justice Raney, seconded by Justice Owen. Vice-Chairman Braziel asked for questions or discussion, and with none, the motion passed without opposition.

Vice-Chairman Braziel introduced a transfer in the General Reserve Capital Improvement Fund, Special Projects Budget, from repairs and maintenance to buildings to pay for the property taxes that were part of the initial cost of purchasing the Public Defenders building.

Transfer out	Transfer in	Amount
1801.0112.2035	1801.112.4002	\$1,763.11

A motion for a do pass was made by Justice Anderson, seconded by Justice Hunter. Vice-Chairman Braziel asked for questions or discussion, and with none, the motion passed without opposition.

Vice-Chairman Braziel asked Mr. Gary Troutman to give his monthly Hot Springs Metro Partnership update on economic development in Garland County.

1. Oaklawn Hotel and Event Center had its grand opening in March.
2. ATCI committee had their first of two executive meetings.
3. Hot Springs hosted a lady's professional golf tournament.
4. The Chamber hosted the Academics Excellence Awards Banquet to honor our students. Justice Owen and Mrs. Kerry Owen got this started in 1986.
5. The last day of the live meet at Oaklawn had over 20,000 in attendance
6. Ashley Thompson is the Chamber's new VP.
7. Mr. Troutman announced the Chamber banquet where Judge Mahoney has been nominated for man of the year would be held on Thursday.

A motion for a do pass was made by Justice Horner, seconded by Justice Owen. Vice-Chairman Braziel asked for questions or discussion, and with none, the motion passed without opposition.

Vice-Chairman Braziel asked the committee to review the reports in the other business section of the agenda. There was some discussion on the Sales Tax and overtime reports.

The meeting was adjourned.

Respectfully Submitted,

A handwritten signature in black ink that reads "Susan Ashmore, CPA". The signature is written in a cursive style with a large initial 'S'.

Susan Ashmore, CPA
Garland County Comptroller