

## REQUEST FOR LETTERS OF INTEREST

Notice is hereby given that the Tri-Lakes Metropolitan Planning Organization (MPO) is seeking letters of interest from qualified consulting firms for the development of a wayfinding signage system for the Hot Springs, Arkansas urbanized area.

The work will consist of development and preparation of the following:

- A priority list of attractions, public parking, and other community amenities as designated by the MPO; and
- A physical plan showing locations for the wayfinding signage to be placed throughout the urbanized area, along with destinations to be included on each sign; and
- A unique and distinctive design for the signage which will enhance the visual character of the Hot Springs urbanized area and build on its existing branding efforts including drawings and specifications adequate to fabricate the signs; and
- A list of potential future interactive elements which make use of digital and social media to reach additional users.

A letter of interest, primary contact information, and a completed Architect-Engineer Qualifications Standard Form 330 Parts I and II should be addressed to:

Emmily Tiampati  
Tri-Lakes Metropolitan Planning Organization  
P.O. Box 6409  
Hot Springs, AR 71902

Architect-Engineer Qualifications Standard Form 330 Parts I and II are available at  
[http://www.arkansashighways.com/consultant\\_services/SF330\\_12\\_31\\_2020.pdf](http://www.arkansashighways.com/consultant_services/SF330_12_31_2020.pdf)

Five sets of paper responses and a copy in PDF format on a thumb drive must be received no later than **3:00 p.m. (CDT) on Friday, August 17, 2018**. Any responses received after this deadline will not be considered.

After a review of all letters of interest received, selected firms will be furnished a scope of work and requested to submit proposals for accomplishing the work.

The Tri-Lakes Metropolitan Planning Organization complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the MPO does not discriminate on the basis of race, sex, color, age, national origin, religion (not applicable as a protected group under the Federal Motor Carrier Safety Administration Title VI Program), disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the MPO's programs and activities, as well as the MPO's hiring or employment practices. This notice is available from the ADA/Title VI Coordinator in large print, on audio tape and Braille, upon request. Free language assistance shall be provided to persons of LEP upon request. Complaints of alleged discrimination and inquiries regarding the MPO's nondiscrimination policies may be directed to:

Emmily Tiampati  
MPO Director & ADA/Title VI Coordinator  
Tri-Lakes Metropolitan Planning Organization  
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Hot Springs, AR 71901  
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