

ARKANSAS DEPARTMENT OF HEALTH  
 VITAL RECORDS, Slot 44  
 4815 West Markham  
 Little Rock, AR 72205

Date \_\_\_\_\_

## DEATH CERTIFICATE APPLICATION

Only Arkansas deaths are recorded in this office. There are only a limited number of death records filed in this office for deaths prior to February 1, 1914. The fee is \$10.00 for the first certified copy requested and \$8.00 for each additional certified copy of the record. The fee must accompany the application. Send check or money order payable to the Arkansas Department of Health. **DO NOT SEND CASH.** Of the total fee you send, \$10.00 will be kept to cover search charges if no record of the death is found. Only the names and dates listed will be searched for the \$10.00 fee. Names and other dates submitted later will require an additional \$10.00 non-refundable fee. Mail this application, a copy of your photo id and the money to the address above. **Please allow 4-6 weeks for processing.**

List Below All Possible Dates of Death and Names Under Which the Certificate May be Registered. (Type or Print)

1 Full Name of Deceased	First Name	Middle Name	Last Name		
2 Date of Death	Month	Day	Year	Age of Deceased	Sex
3. Place Where Death Occurred  If unknown, give last place of residence.	City or Town	County	State		
	City or Town	County	State		
4. Name of Funeral Home					
5. Address of Funeral Home					
6. Name and Address of Attending Certifier					

If deceased was an infant, was it stillborn?  Yes  No

What is your relationship to the person whose certificate is being requested?

What is your reason for requesting a copy of this certificate?

**Signature and telephone number of person requesting this certificate:**

X

HOW MANY

**1st Copy costs \$10.00  
 Each additional copy costs \$8.00**

**AMOUNT OF MONEY ENCLOSED**  
 \$ \_\_\_\_\_

**All requests for certificates require photo identification.**

Certificates may also be ordered by the following methods:

Internet: [www.vitalchek.com](http://www.vitalchek.com). The service fee and the certificate fee are charged to your credit card (Visa, Master Card, Discover or American Express). Certificates may be returned over night for the additional shipment fee.

OR

Telephone: (866) 209-9482. The service fee and the certificate fee are charged to your credit card (Visa, Master Card, Discover or American Express). Certificates may be returned over night for the additional shipment fee.

OR

**Please PRINT the name and address of the person who is to receive this request on the lines below.**

**Walk-in:** You may order a certified copy of the death record by coming into this office. Orders are accepted for same day issuance from 8:00 A.M. until 4:00 P.M. Monday through Friday. The office is located at 4815 West Markham St. Little Rock, AR 72205.

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Any person who willfully and knowingly makes any false statement in an application for a certified copy of a vital record filed in this state is subject to a fine of not more than ten thousand dollars (\$10,000) or imprisoned not more than five (5) years, or both (Arkansas Statutes 20-18-105.)