

# **Garland County Quorum Court Ordinance No. O-16-01**

**BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, STATE OF ARKANSAS AN ORDINANCE TO BE ENTITLED:**

**An Ordinance Officially Recognizing and Establishing the Garland County Financial Management Office; Establishing the Scope of Operation and Lines of Authority; Establishing the Cost Allocation for the Operation of the Office and the Financial Management Department Budget (0113).**

WHEREAS, Arkansas Code Annotated §14-14-801(b) (10) (13) and §14-14-702 authorizes the Garland County Quorum Court to officially establish the Financial Management Office; and,

WHEREAS, to establish the Financial Management Department Budget (0113) in the General Fund (1000); and,

WHEREAS, the Human Resource and Finance Committee has previously met and approved this request.

***NOW THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, ARKANSAS:***

**Article I. Affirmation.** This Court is cognizant of the fact that Garland County has had a Comptroller in place since March 2015.

**Article II. Establishment of Office.** The Garland County Quorum Court hereby officially establishes the Garland County Financial Management Office by the powers vested in this body by Arkansas Code Annotated 14-14-801(b)(10)(13) and 14-14-702. The Garland County Financial Management Office shall work with all county elected officials, department heads and staff to keep a clear and correct record of the county's finances. Eleven county departments shall be responsible for a portion of the cost for operating the County Financial Management Office as set out in Article V of this ordinance. Personnel for said office will consist of a Comptroller, a Human Resources Director, a Finance Director, a Payroll Clerk and an Accounts Payable Clerk. Any increase in personnel for this office will occur only upon the approval of this body in accordance with Arkansas Code Annotated 14-14-801(6).

**Article III. Scope of Operation.** The Garland County Financial Management Office will be involved in almost every facet of the county's financial operation. Said involvement will include some duties that are currently assigned to the county finance

officers by state statute. This Court takes the liberty provided by Arkansas Code Annotated 14-14-702 to reassign certain functions and duties assigned by state statute by precept of this ordinance and by detail of the job descriptions, duties and responsibilities of the Financial Management Office personnel as agreed upon by the county finance officers and filed in the office of County Clerk by the County Judge as a County Court document as allowed under the auspices of A.C.A. 14-14-1105(5). Any updates to this "document" shall be filed with the County Clerk.

**Article IV. Lines of Authority.** The Comptroller reports directly to the County Judge and the Comptroller is the immediate supervisor for all Financial Management office personnel.

**Article V. Cost Allocation.** The cost of operation of the financial management office shall be funded equally from the following offices and departments: County Tax Collector, County Assessor, County Treasurer, County Clerk, Circuit Clerk, County Sheriff, County Library, County Emergency 911 Department, County General Services Department, County Environmental Services Department, and County Road Department. The cost-share is deemed appropriate by this Court, since the duties assigned to the finance management office would otherwise have to be performed by the offices and departments listed above. It is therefore decreed by this Court that the cost to operate the Garland County Financial Management Office be allocated as equally, as possible among and between the funding sources of the eleven county offices and departments, as set forth hereinabove.

**Article VI. Legislative Intent.** It is the intent of the Garland County Quorum Court that this ordinance properly and effectively establishes the Garland County Financial Management Office and fairly allocates the expenses of such office so as to not unfairly burden any sector of local government.

**Article VII. Severability.** If any portion of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or application of the Ordinance which can be given effect without the invalid provisions or application, and to this end, the provision of this Ordinance is declared to be severable.


**Article VIII. Codification.** This Ordinance shall be codified in the Garland County Code of Ordinances and the sections may be re-numbered and re-lettered to accomplish such intention.

**Adopted this eighth day of February, 2016.**

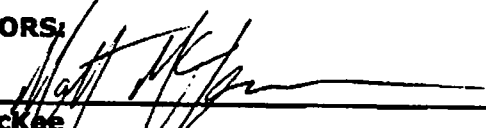
**ATTEST:**

  
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**Sarah Smith**  
**Garland County Clerk**

**APPROVED:**

  
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**Rick Davis**  
**Garland County Judge**

**SPONSORS:**



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**Matt McKee**  
**Justice of the Peace**



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**Ray Owen**  
**Justice of the Peace**

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**Larry Raney**  
**Justice of the Peace**



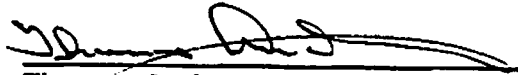
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**Rebecca Arguello**  
**Justice of the Peace**



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**Mary Bournival**  
**Justice of the Peace**



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**Thomas Anderson**  
**Justice of the Peace**



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**Ellen Varhalla**  
**Justice of the Peace**